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Registering a Student Organization 2003

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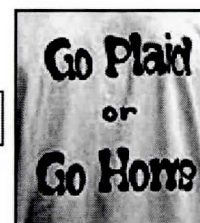
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Student Clubs & Organizations



REGISTERING A STUDENT ORGANIZATION

The purpose of chartering an organization with Campus Council is to identify student organizations on campus and to ensure that the purpose and programs of the organization are consistent with College policies.

Student organizations that wish to charter memberships with Campus Council are then able to do the following:

- Be officially acknowledged by the College
- Use College facilities and services
- Use the College's name
- Establish a treasurer's account
- Acquire an e-mail account
- Receive funding from any of the four following funding organizations (Campus Council, Student Government Association, Wooster Volunteer Network or Club Sports Council)

Charters must be submitted to the Chairperson of Campus Council. Charters are reviewed by Campus council every three years. An organization that is chartered and has submitted a list of its officers and advisor to Campus Council *will be eligible to apply for funding and will have access to College facilities*. Receiving a Campus Council Charter **does not** guarantee that an organization receive campus funding.

Chartered organizations belong to one of two categories: umbrella organizations (either the Wooster Volunteer Network, Committee on Social Organizations, or Club Sports Council) while the rest are autonomous organizations.

Umbrella Organizations: These organizations fall under the purview of the Wooster Volunteer Network (WVN), the Committee for Social Organizations (CSO), or the Club Sports Council (CSC). Although Campus Council has ultimate jurisdiction over all these organizations, WVN, CSO, and CSC will serve in their capacity to monitor their respective organizations' activities to ensure that College policies are observed. If the organization wishes to apply for funding in spring semester, it must submit its proposed charter in the fall semester.

Autonomous Organizations: These organizations operate independently of any other organization. They also have the ability to apply for funding. Campus Council will maintain exclusive responsibility for ensuring that the organizations' programs and goals are consistent with College policies. Proposed charters of new organizations must be submitted, if the organization wishes to apply for Campus Council funding, in the Spring semester for the following school year.

All chartered organizations must have a faculty or administrative staff advisor whose role is stated in the charter. New organizations must find an advisor within eight weeks of submitting their Charter. Organizations whose advisor resigns, must contact and inform Campus Council of the resignation and must find a new advisor within eight weeks of their advisor's resignation.

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